

CITY OF SOUTH EL MONTE CATALOG OF ENTERPRISE SYSTEMS

Vendor	System Product	System's Purpose	Types of Categories or Data of System	Primary Custodian, City Department	Frequency Data is Collected	Frequency Data is Updated
Microsoft, Inc.	Microsoft Exchange 2010	City's email communications system server	Email; Calendaring; Meetings	IT Department	Daily	Daily
Microsoft, Inc.	Microsoft Outlook	End-user software used to send and receive email communications	Emailing; Calendaring; Meetings	IT Department	Daily	Daily
SunGard Public Sector	eFinance	Manages City accounting functions	Budgets; Payroll; Time Clock Management	Finance	Daily	Daily
SunGard Public Sector	eCommunity	Manages City accounting functions	Event registration; Utilities; Work Orders	Finance	Daily	Daily
Phoenix Information Systems Group	WinCite	Manages City-issued citations	Identifying information related to issued parking citations and administrative citations	Public Safety/Code Enforcement	Daily (for parking citations); Weekly (for administrative citations)	Daily (for parking citations); Weekly (for administrative citations)
Granicus 2016	Granicus	Recordings of all City Council and successor agency meetings	Archived audio of agendas, meetings and minutes	IT Department/City Clerk	Weekly	Weekly
SoniClear	SoniClear	Digital recording software used for off-site events, Planning Commission meetings, and during budget	Digital recordings of Planning Commission meetings and as needed	City Clerk/Planning Department	As needed	As needed

		negotiations				
HDL Software LLC	HDL Prime/HDL Web	Tracking and managing City business licenses	Business Licenses	Finance	Daily	Daily
ECS Imaging	LaserFiche	Preserving electronic copies of City documentation	City records	City Clerk	Daily	Daily
Accela	Government Outreach	Keep track of citizens' complaints; code enforcement case logs	City issued citations, information associated with filed complaints	Community Services/Administration	Daily	Daily