

BUSINESS LICENSE APPLICATION

NOT A LICENSE



City of South El Monte

1415 N. Santa Anita Ave.

South El Monte, CA 91733

Phone # (626) 579-6540 • FAX # (626) 579-2409

NAME OF BUSINESS _____ Business Phone () _____

BUSINESS ADDRESS _____

Address City Zip

MAILING ADDRESS _____

Address City Zip

OWNER NAME _____ Home Phone () _____

First Middle Last

HOME ADDRESS _____

Address City Zip

EMAIL ADDRESS _____

TYPE OF BUSINESS (Please Give Full Description) _____

OPENING DATE AT THIS CITY _____ RESALE NUMBER _____

Federal Employer ID Number/Social Security Number _____

Owner Driver License No. _____ State Contractor's License No. _____ Class: _____

Please Check One: Corporation LLC/LLP Partnership Sole Ownership

Partnership (List Names) – Corporation/LLC/LLP (List Officers and Titles)

Name	Address	City	Zip	Title
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____

Property Owner _____ Property Owner Phone Number _____

Property Owner Address _____

TYPE OF BUSINESS

() Contractor: Job Location _____ Date Job Completed _____

() Retail/Wholesale () Warehouse () Manufacturing () Real Property Management: _____ **Units**

() Import/Export () Repair Services () Sewing/Garment () Route, Number of Vehicles Used in City _____

() Food Establishment () Rental Property () Home Occupation () Other _____

In addition to the business license fee, a floor area fee is required. In addition, a State Mandated fee of \$4.00 per ADA AB 1379 (Please see reverse side for additional information).

Submitting an application and paying for a license does not entitle the applicant to begin business operations. Only your possession of a valid business license and all required permits entitle you to begin business. A business license will be issued only if the applicant is in compliance with all City Rules and Ordinances. All business licenses and permits are subject to revocation for failure to maintain compliance with all Rules and City Ordinances. Any falsification or misinterpretation may result in the denial of this application or revocation of the license. Business license is valid until the anniversary date or February of the following year of issuance depending on the type of business. The City of South El Monte will send out a renewal notice as a courtesy to the business owner.

I certify that the foregoing is, to the best of my knowledge and belief, true and correct.

Signature **Title** **Date**

PLANNING APPROVED BY: _____ DATED: _____

COMMENTS: _____ OCCP: _____ BUILDING: _____ / _____

FOR OFFICE USE ONLY

RECEIPT NUMBER _____

LICENSE NO. _____

BASIC FEE _____

RECEIPT DATE _____

NEW _____ RENEWAL _____

EMPLOYEE/ OWNER FEE _____

RECEIVED BY: _____

SQUARE FEET _____

FLOOR AREA FEE _____

TYPE OF PAYMENT: CASH CHECK

EXPIRATION DATE _____

STATE FEE \$4.00 _____

 MONEY ORDER CREDIT CARD

PENALTY _____

TOTAL \$ _____

Business Operations Questionnaire**Retail/Wholesale/Manufacturing Business Information**

Does your business sell to the general public? (Y/N) _____

Is your business manufacturing? (Y/N) _____

Is your business automobile sales? (Y/N) _____

Do you operate a food cart/ push cart? (Y/N) _____

If yes, where do you operate? _____

Do you plan to sell alcoholic beverages? (Y/N) _____ If yes, ABC License Type _____

Does your business have amusement machines, video, games, vending machines and/or pool tables? (Y/N) _____

How many: _____ Type: _____

General/ Professional Services Information

Does your business provide a professional service? (Y/N) _____

(Practice of law, medicine, dentistry, accounting, engineering, etc.)

How many employees does your business have working in South El Monte? _____

Does your business offer massage? (Y/N) _____

Do you operate an ambulance or non-emergency transport business? _____

Additional Information Regarding AB 1379:

Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of State Architect at www.dgs.ca.gov/dsa/home.aspx.

The Department of Rehabilitation at www.rehab.cahwnet.gov.

The California Commission on Disability Access at www.cdda.ca.gov.